



FFA Enrichment Center AV, Conference Equipment and Beverage & Snack Options

Audio/Visual Equipment & Supplies

All meeting rooms include basic A/V equipment in room rental fee. Basic A/V equipment includes: ceiling projector, screen and teaching station. Teaching stations are equipped with a basic PC computer, additional VGA cord for laptop connection, DVD player, VHS player, and basic sound system.

The large conference rooms include basic A/V equipment in room rental fee. Basic A/V equipment includes: ceiling projector, 16' x 10' screen, VGA cords, basic sound system and four microphone set-ups: 2 wireless (lavalier or handheld) and 2 wired. *Clients with Apple computers must provide their own VGA Display Adapter to connect computer to projector system in all rooms at the FFA Enrichment Center.*

Basic A/V technology is provided with the room rental and is defined as: set-up of A/V equipment, assistance with connecting computer/laptop to A/V equipment, microphone set-up and lighting. *If a full time A/V tech or additional A/V equipment is required or requested by the client, the client must contract those services through an outside company.*

Ala Carte A/V Equipment & Supplies

Price/each

Post-it Flip Chart, Tripod Easel and Markers	\$35.00
Conference Phone	\$50.00
Staging (Different sizes available)	\$125 - \$400
Portable Sound System	\$100.00
Cocktail Tables (30" round; 10 available)	\$12 / TABLE OR 10 FOR \$100
Power Cords	\$15.00 EACH
Tri Pod Easels	\$10.00 EACH

****All prices are for a single day use**

Food and Beverage Options

The Center may only provide non-alcoholic beverage options for client events. The Enrichment Center does offer snack baskets for small groups only. Any additional food requests will need to be provided by a caterer. The FFA Enrichment Center has an open-catering policy, but a list of our Preferred Caterers will be provided to all renters. Additional fees may apply to catering.

Ala Carte Beverage/Snacks

Price/each

**** (on consumption only, no minimum order) ****

Pepsi Products (can)	\$2.00
Bottled water	\$2.00
Coffee Service (1.5 gallons or 3 gallons)	\$20 or \$40
Hot Tea Service served with assorted teas (1.5 gallons)	\$20
Iced Tea or Lemonade or Orange Juice (1.5 gallons)	\$20
Small Snack Basket (up to 32 people)	\$20
Large Snack Basket (32- 64 people)	\$40

Beverage Service: Pepsi soft drink products vary depending on availability. A variety will be provided per event, which may or may not include: Pepsi, Diet Pepsi, Mountain Dew, and Diet Mountain Dew.

Coffee Service: The FFA Enrichment Center proudly servers premium coffee. The coffee service includes cups, lids, creamer, sugar and stirs.

Snack Service: Baskets will include a variety of the following items: trail mix, chips, crackers, granola bars, rice Krispy treats, and/or cookie packs